

FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

RQ-5

Frank Stafford, Treasurer Friends For Cliff Steams P.O. Box 308 Silver Springs, FL 32688

MAY 15 1998

Identification Number:

C00229377

Reference:

April Quarterly Report (1/1/98-3/31/98)

Dear Mr. Stafford:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-For future reports, please be advised that you should provide the <u>complete</u> name of any political committee that has contributed to your committee. Reporting only the name of the connected organization or abbreviating the name of the committee is inadequate.

-For future reports, please be advised that contributions to other committees or charitable organizations are not operating expenditures. These amounts should be disclosed on Line 21 of the Detailed Summary Page and itemized on a separate Schedule B.

Any amendment or clarification should be filed with the Federal Election Commission. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 694-1130.

Sincerely,

Tammy Pataluna

Reports Analyst

Reports Analysis Division

Janny Pataluna